



DRO/Case Conference Notice

Tuesday April 20, 2021,

The Newmarket Superior Court of Justice is committed to ensuring an accessible and effective family justice system.

Commencing April 26, 2021 parties to a Family Law proceeding being heard at the Newmarket Superior of Justice can make a request for a Case Conference hearing with a presiding Dispute Resolution Officer (DRO) **with the consent of both parties**. This will qualify as a Case Conference pursuant to *Family Law Rule* 14(4).

The parties will be expected to comply with all Case Conference Rules. Requests for Information should be exchanged before the conference. In the event that a motion is required after the conference, parties will be expected to be familiar, and comply, with the following rules governing motions in the Newmarket Family Court:

- (1) Any motion is to be served and filed 30 days prior to the scheduled date. The responding materials (and any cross-motion which has been properly booked through the Trial Coordinator) are required to be filed 14 days prior to the motion date. The response to the Cross-Motion or Reply, if any, shall be served and filed 7 days before the motion with the reply to the cross-motion 4 days before the motion. **In the event the motion materials are not served and filed 30 days before the event, the Trial Coordinator is authorized to vacate the date;**
- (2) All motion materials are to comply with the Notice to the Profession. Currently the parties are restricted to 12 pages of narrative contained in their affidavit and 10 pages of exhibits. These limits are an aggregate for all affidavits being filed. All pages must be single-sided and double-spaced with a 12-point font. The parties must file a 14B motion requesting an extension to the filing page limits. The 14B requests must be filed 14 days prior to the filing deadline for the affidavit in order to account for the significant time lag between filing and disposition. Any 14B request shall include the approximate number of added affidavit and/or exhibit pages and the necessity of same.

In order to obtain a Case Conference before a DRO, parties must email the Newmarket Trial Coordinator Office at Newmarket.scj.tc@ontario.ca.